

FY21 Solicitation

Questions and Answers

Revised July 23, 2020

Questions period closed July 23, 2020, by 10:00 a.m. MDT

*******PLEASE ALSO READ COMMON VENDOR QUESTIONS*******
Left of this site
Use the Sample Sections on the website!

Q: Any way to get a copy of the old or current bid?

A: No but there is a sample on this website.

Certificates

Q: What certificates do I need to attach?

A: You need to provide copies of applicable business or operating licenses along with any building fire, safety and health licenses needed to operate your building.

L2(c) include copies of all applicable business and/or operating licenses as required by state and local laws and regulations. Offerors are not required to provide copies of the aforementioned documentation for proposed subcontractors; however, the offeror is responsible for ensuring that proposed subcontractors have all applicable business and/or operating licenses as required by state and local laws and regulations.

Q: On the Staff Qualifications form, what does "PC" stand for?

A: If you mean Attachment C PC in front of the Name?
Project Code the Staff is going to perform or teach or perform.

Q: What if one catchment area has several providers bidding and the other has just one or two?

A: It is possible the Government only receives one or two submissions for a catchment area and multiple submissions for another catchment area.

(1) The judiciary intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose offer(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.

(2) The judiciary may reject any or all offers if such action is in the judiciary's interest.

A: You must have a location with applicable business licenses within the catchment area in order to receive the award.

A physical location would be required in each catchment area. The contract requires "Offeror's (and any proposed subcontractor) site(s) at which services shall be provided must be located in catchment area."

Any offers submitted that do not have an office in the catchment area for us to visit will be deemed to be technically unacceptable and will receive no further consideration.

Any offers that propose locating a site IF awarded the services would NOT be considered.

Offerors may submit bids for multiple locations and services IF they can meet all of the requirements of the solicitation.

Q: Do you have transcripts or recording of the vendor training meeting held on July 9, 2020

A: We hope to have video or .pdf up on the public web site soon

<https://www.utp.uscourts.gov/vendor-solicitations>

Q: Is the polygraph a requirement for sex offender treatment even if the Probation Office is not paying for them?

A: Vendors should follow the requirements of certified State of Utah Sex offender providers and their own program requirements. Our office expects clients to have polygraphs as part of the program. The contract requests providers contact our office prior to the test and to provide the results/reports upon completion.

Q: On Staff Qualifiers, how does the USPO office confirm?

A: The vendor submits Offeror's Staff Qualifications form (Section L -Attachment C).

Q: Can a person on probation or parole work for a provider and with clients on federal probation?

A: The language in the contract is that a staff member cannot be on any form of active supervision (see Staff Requirements and Restrictions Section C of the BPA). The contract does allow for staff members that are off supervision, state and federal, in recovery who have turned their lives around and are licensed to provide services.

Q: Do Section J attachments need to be submitted in the BPA?

A: Section J attachments do not need to be returned with the BPA. You will be expected to use these forms if you are awarded the agreement.

Q: How are the site visits going to take place?

A: Normally we visit the location. Due to COVID-19 we plan to perform "Virtual" visits by video. We will ask for a tour of the facility by video.

Q: Is there a specific order and placement for attachments A, B, C, & D along with supporting documents for those?

A: The Offeror is not required to submit solicitation sections in a specific order. See section M for how proposals will be evaluated.

Sections C, D, E, F, G, H and I is not required as part of its returned proposal.

It would be preferred to follow the order of forms and attachments in the sample on the public website. See Sample Sections BPA doc.pdf

No further questions may be submitted at this time.